



Washington School-Based Health Alliance Program Manager

ABOUT THE WASHINGTON SCHOOL-BASED HEALTH ALLIANCE

The Washington School-Based Health Alliance (WA SBHA) advances and advocates for school-based health care, working with communities and partners to achieve equity in health and educational opportunity for children and youth statewide. We envision a racially just and inclusive society where every child can reach their full potential in health, learning, and life.

A school-based health center (SBHC) is a student-focused health center located in or adjacent to a school where students can receive integrated medical, behavioral health and other healthcare services such as dental care. SBHCs advance equity by improving access to health care, removing barriers to learning, and improving both health and educational outcomes for children and youth. WA SBHA is the statewide nonprofit organization advocating for and supporting SBHCs in Washington, working to expand the number and sustainability of SBHCs and to improve the quality of youth-centered health care services they provide. Learn more at www.wasbha.org.

This is an exciting opportunity to join a small, expanding team to improve health and educational outcomes for students in Washington.

POSITION SUMMARY:

WA SBHA is looking for a **Program Manager**, with a shared vision and passion for health and educational equity for children and youth in Washington, to be primarily responsible for implementation of WA SBHA's **Capacity-Building** strategies. These strategies aim to enhance the number, quality of services, and sustainability of SBHCs statewide. Key to this work is community and partner engagement, providing training and technical assistance responsive to community needs, and leading with racial equity and social justice for students most impacted by health and educational disparities. This position will help to ensure SBHCs have what they need to succeed at the systems level and on the ground to serve students.

The Program Manager will work closely with the Executive Director to envision and execute this work with SBHCs across Washington, and to contribute to the overall strategic direction and ongoing operations of the organization. As this is a new position, the successful candidate will help shape the position and direction of WA SBHA's capacity-building work.

POSITION ROLES AND RESPONSIBILITIES:

- In partnership with the Executive Director, develop and implement WA SBHA's capacity-building strategies including training, technical assistance, resources and support for SBHCs statewide
- Perform consistent outreach and relationship-building among communities, SBHCs, key partners, stakeholders and funders

- Engage school communities and SBHCs in identifying their training and technical assistance needs for effective SBHC collaborations, quality of care, sustainability and innovation, including in providing telehealth and mobile options for school-based health care
- Coordinate with local, state, and national partners to develop and provide responsive and timely trainings and resources for SBHCs in Washington
- Respond to inquiries and provide direct technical assistance to communities seeking to establish a SBHC and to existing SBHCs
- Report on activities, deliverables and outcomes to the WA SBHA Board of Directors, funders, and other stakeholders
- Perform other duties as assigned, including contributing to WA SBHA's strategic planning, policy and advocacy work, communications, fundraising and operations as we grow the organization and team

EXPERIENCE AND EDUCATION:

Minimum Qualifications:

- Bachelor's degree in health or social services-related field and minimum 3 years' relevant work experience OR equivalent combination of education and work experience
- Knowledge and experience in child/adolescent health care, school health and/or school-based health care

Preferred Qualifications:

- Master's degree in health or social services-related field OR equivalent combination of education and work experience
- Knowledge and experience in providing training and technical assistance in person and virtually
- Knowledge and experience in contracts and grants preparation and reporting
- Familiarity with integrated health care, health equity, and/or school-based health policy and practice trends

SKILLS & COMPETENCIES:

- Excellent relationship-building, interpersonal, and culturally-responsive communication skills; ability to work effectively with a wide range of stakeholders in diverse communities
- Ability to communicate information effectively in writing and verbally for a variety of audiences
- Organization and attention to detail
- Program management skills, with ability to meet deadlines, work with minimal supervision, manage multiple tasks, take initiative, and prioritize assignments
- Ability to work collaboratively and flexibly in a small team and to foster a respectful, cooperative, problem-solving team environment
- Willingness to travel and to work occasional weekends/evenings

POSITION DETAILS:

WA SBHA offers a work environment that is inclusive, values-based, flexible, and family-friendly:

Full time: Workweeks averaging 40 hours /week. Occasional evening and weekend meetings required.

Reports to: Executive Director, or, in his/her absence, the Board President.

Classification: Exempt.

Location: This is a work-from-home position, with some travel across Washington. Travel will increase as COVID-19 impacts and precautions lessen.

Compensation: Commensurate with experience, starting at \$68,000. Benefits include health benefits, paid holidays, PTO (Paid Time Off for sick time and vacation), travel reimbursement, flexible work environment, and professional development opportunities.

Supervises: No employees to supervise at present; supervision of contractors or interns may be required.

APPLYING:

Open: Until filled; priority given to applications received by **March 30, 2022**.

How to apply: Email cover letter, resume and contact information for three references to Sandy Lennon at slennon@wasbha.org; please include position name in subject line.

COVID-19 Vaccination Requirement: In accordance with WA SBHA's duty to safeguard the health of our employees, communities, and partners, WA SBHA requires candidates who are selected for interview to provide proof of vaccination against COVID-19 in order to be considered for this position. (Approved request for medical or religious exemption and accommodation will be considered.)

Equal Opportunity Employer: WA SBHA is an equal opportunity employer committed to diversity, equity and a climate of inclusivity. We seek and value diversity in identity and lived experience based on race, ethnicity, immigrant or refugee status, gender, sexual orientation, age, abilities, religion, geography, socioeconomic status, family status, veteran status, and system involvement. We strongly encourage applications from candidates from all backgrounds who can demonstrate that they understand and can contribute to racial equity and social justice goals.